

Mobile Medical Unit/Driver Operator Volunteer Job Description



Position Title: Mobile Medical Unit/Driver Operator Volunteer

Department: Fleet

Reports to: Fleet Specialist

Heart to Heart International (HHI) strengthens communities through improving health access, providing humanitarian development and administering crisis relief worldwide. We engage volunteers, collaborate with partners, and deploy resources to achieve this mission.

Volunteer Mobile Medical Unit/Driver Operators (MMU/DO) are an essential part of most domestic HHI Disaster Response Teams (DRT). The MMU/DO must be prepared to deploy within 6-hours of being notified that HHI is deploying a DRT. Without a qualified MMU/DO, HHI may not be able to deploy a DRT to a domestic location impacted by a disaster. Training is provided for volunteers interested in this role.

Drivers do not need to be available for every disaster deployment but should have a flexible schedule and reasonably believe they could make a deployment if needed. There are no specific hours of operation for the DRT and long hours (12 – 14 hours) are expected, particularly during the initial phase of a disaster response. Volunteers will also need to pass DRT onboarding and attend a DRT specific workshop prior to deployment.

HHI strives to maintain a roster of 8 to 10 MMU/DOs with the intention of providing drivers with driving opportunities necessary to maintain driving/operating skills, and so that disaster deployments are between 7 and 14 days for any one MMU/DO.

Key Responsibilities:

- Commit to specific time periods up to 2 weeks in duration and be prepared to deploy within 6 hours of being notified of a demand for deployment.
 - Communicate with the Fleet Manager regarding events or circumstances which may impact the MMU/DO's readiness for deployment.
 - Drive and maneuver the MMU in parking lots, parallel parking in short spaces.
 - All positioning of the MMU should begin with a plan of egress from the location.
 - Drive in difficult conditions, including but not limited to congested urban traffic under construction, high winds, etc.
 - Inspect and review inventory on the MMU before each driving event.
 - Report any problems with any HHI vehicle to the Fleet Specialist.
 - Complete all driving logs and records of each driving event.
 - Complete incident reports as necessary.
 - Safely operate HHI vehicles at all times.
 - Immediately report any circumstance that prevents the safe operation of the MMU or other HHI vehicles.
 - Drive HHI vehicles to promotional events or as requested by HHI personnel.
 - Perform necessary and authorized maintenance on the MMU and other vehicles.
- Demonstrate empathy, compassion, and respect toward people served by HHI.

Mobile Medical Unit/Driver Operator

Volunteer Job Description

- Interact with patients and their families, HHI staff and volunteers, volunteers from other disaster relief organizations, and all others at all times in a manner that reflects the principles and values of HHI.
- Assist logistics personnel with other tasks/duties as requested (i.e., data collection and tabulation, inventory control, purchasing food, supplies and equipment.)
- Clean and disinfect the MMU daily during deployments.
 - This includes safely cleaning/disinfecting examination cots and handling bio-hazard materials including but not limited to used syringes and suturing supplies, gauze and pads contaminated by human body fluids and other infectious materials.
- Orient MMU medical personnel to the MMU.
- Understand where medical equipment and supplies, and general equipment and supplies are located on the MMU.
- Be capable of operating all equipment on board the MMU including but not limited to mobile refrigerators and freezers, GPS devices, satellite phones, fire extinguishers, Stryker cots, wheelchairs, and all other equipment not requiring medical training.
- Ensure all rechargeable medical equipment is charged and ready for operations.
- Ensure cold-chain protocols are followed.

Fresh food and potable water may not be available and adherence to strict dietary requirements may be difficult. All HHI volunteers and personnel must be willing to live and work for periods of time in difficult circumstances, including but not limited to housing without power, air conditioning, or water. Overnight housing often requires men and women to occupy common sleeping areas where personal privacy is limited. It may be necessary for the MMU/DO to live on the MMU for multiple days.

Qualifications:

- Flexibility with changing tasks.
- Desire to help fulfill HHI's mission.
- Maintain a good driving history and submit to HHI running their MVR yearly.
- Acquire and maintain a driver's license necessary to drive the MMU.
 - CDL with an air brake endorsement.
- Acquire and maintain required federal DOT physical examinations necessary to maintain a commercial driver's license.
- Submit to and pass federal DOT-required or HHI-required drug tests.
- Good communication and follow through.

Schedule:

- HHI will email volunteers about deployments as they become available. These vary throughout the year. In addition to driving and disaster needs, volunteers will be asked to participate in ongoing education and training.