DRT Internship

**Position Title:** Disaster Response Internship  
**Department:** Disaster Response  
**Report to:** Disaster Response Coordinator  
**Location:** Lenexa, KS  
**Time Frame:** Spring Internship

Heart to Heart International (HHI) strengthens communities through improving health access, providing humanitarian development and administering crisis relief worldwide. We engage volunteers, collaborate with partners and deploy resources to achieve this mission.

**Note:** This is an unpaid internship, requesting *a minimum of 15 hours a week*. Internship hours can be completed between Monday – Friday, 9 - 5 pm.

**Key Responsibilities:**
In addition to responding to disasters domestically and internationally with medical teams, disaster response develops and implements disaster preparedness activities amongst staff, volunteers, and community members. The disaster response section also works with the World Health Organization (WHO) to ensure compliance to international standards.

- Represent Heart to Heart International at local government emergency response agency meetings  
- Conduct research to support procurement of WHO Emergency Response Team (EMT) materials  
- Support disaster response workshop preparation  
- Update disaster response newsletters to volunteers  
- During disaster response:
  - Provide logistic support to volunteer medical teams  
  - Support disaster response launch and recovery efforts  
  - Manage and compile data from disaster responses  
  - Compile response reports

**Qualifications:**
- Working towards a bachelor’s degree in Public Health, Disaster Management, Emergency Response, Nonprofit Leadership, or a related field.  
- Professional proficiency in English required; proficiency in French, Spanish or Arabic is an advantage  
- Proficiency with Microsoft Word and Excel  
- Strong critical thinking and problem-solving skills  
- Experience in leadership roles
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- Experience with Administrative work preferred
- Experience with international travel preferred

Development Opportunities:
Interns will become familiar with both domestic and international disaster response structures and key governmental and non-governmental agencies. Strong research and communication skills will be reinforced through the WHO project which also broadens an understanding of global health trends in a disaster setting. Interns will also be exposed to leadership opportunities as they work with volunteers to help support disaster support functions.

Application Link: https://www.volgistics.com/ex/portal.dll/od?from=118435